

<<领队>>

图书基本信息

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内容概要

Today ' s leaders don't use command-and-control. Instead, they leverage their communication, collaboration, and conflict-resolution skills to inspire employees to ever higher levels of performance. Packed with practical tools and expert advice, Leading People shows managers how to bring out the best in their team.

## 书籍目录

Mentor's Message: Leading Starts with Knowing Where and Why You're Going  
Leading People: The Basics  
The Challenge of Contemporary Leadership Recognize the challenges of the modern leader and how they differ from those of the past.  
Expand your leadership skills Leading or managing? Recognize the leadership challenge  
What Makes an Effective Leader? Discover how effective leaders can adapt to different situations Charismatic leaders seem to shine Transformational leaders focus on the people and the task Pragmatic leaders--from the ideal to the real Effective leaders are future-focused  
How to Acquire Leadership Skills Learn how to gain the skills you need to lead successfully Be aggressive about becoming a leader Learn to adapt to different leadership styles  
How to Craft a Vision Take the first step to becoming a real leader by creating a vision for change. Where does your vision fit into the organizational scheme? What comprises a clearly stated, empowering vision? Develop your vision  
How to Motivate the People You Need Persuade, influence, and motivate people--in your group and outside--to achieve your vision. Watch the political scene closely Care for your people Create a trusting environment Adapt your leadership style to the needs of your people  
How to Care for Yourself Remember your own personal needs to remain effective as a leader and as a person. How can you care for yourself?  
Tips and Tools Notes

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