

<<高级职业英语听说教程>>

图书基本信息

书名：<<高级职业英语听说教程>>

13位ISBN编号：9787040276848

10位ISBN编号：7040276844

出版时间：2009-9

出版时间：高等教育出版社

作者：《高级职业英语》系列教材编写组 编

页数：118

字数：181000

版权说明：本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问：<http://www.tushu007.com>

## <<高级职业英语听说教程>>

### 内容概要

本书是一套专门针对高职高专学生实际的公共英语系列教材。其编写历经两年之久，经过了大型调查研究，获得了大量客观可靠的数据和访谈笔录，并在此基础上进行了科学的定量和定性分析。其编写理念是在对用人单位、毕业生、在校生和教师及教学管理部门进行调查的基础上，采取“能力倒推”的方法，即根据调查统计结果筛选出毕业生实际工作岗位所涉及的岗位英语技能点，再根据目标工作岗位群的特征，将这些技能点按照语言教学的客观规律进行科学的编排和语言精加工，整合成具有共性特征的技能模块，从而形成教材的主要架构。本系列教材依据教育部颁布的《关于全面提高高等职业教育教学质量的若干意见》，遵循“面向社会，针对岗位，强化能力，促进发展”的宗旨，坚持“能力本位、任务驱动、行动导向、教学做一体化”的教学模式和以岗位技能为主线，以职场活动为情景的编写原则，构建“基于工作过程的项目导向”的内容体系，紧扣岗位需求，做到“学中做，做中学”，以“学以致用”、“学以致用”、突出技能训练、全面提高学生完成岗位工作能力为目的。

<<高级职业英语听说教程>>

书籍目录

Unit 1 Adapting to New Environments

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 2 Handling Personal Information

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 3 Planning Your Career

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 4 Hunting for a Job

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 5 Making Invitations

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 6 Receiving Visitors

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 7 Managing Office Work

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 8 Organizing Meetings

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 9 Making BUusiness Trips

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Unit 10 Interpersonal Skills and Teamwork

Section 1 Before-class Activities : Getting Things Ready

Section 2 In-class Activities : Things to Do

Section 3 After-class Activities : Listen for Fun

Vocabulary

Phrases

<<高级职业英语听说教程>>

版权说明

本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问:<http://www.tushu007.com>