

<<新剑桥商务英语（中级）>>

图书基本信息

书名：<<新剑桥商务英语（中级）>>

13位ISBN编号：9787115125194

10位ISBN编号：7115125198

出版时间：2004-8

出版单位：人民邮电出版社

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页数：77

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内容概要

《新剑桥商务英语(中级练习册)》为在学习商务英语的学者做好了充分的练习准备。

书籍目录

PERSON TO PERSON Interviews Meeting people Offers, requests and permission Checking information Present  
tenses Opposites Reading: The perfect boss? Modal verbs What do you say? Vocabulary review PHONE CALLS  
Interviews Telephone phrases Asking for clarification Leaving a message More telephone phrases Bad news and  
apologies Reading: Mobile phones Past tenses Abbreviations Synonyms Articles and quantifiers What do you say?  
Vocabulary review WRITING Interviews Adverbs and word order Reading: Spam Joining sentences and relative  
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INFORMATION Interviews Asking and answering Checking and giving details Answering difficult questions  
Making arrangements Reading: First America, then the world Questions and question tags Suffixes-1 reported  
speech Numbers What do you say? vocabulary review MEETINGS..... ENTERTAINING  
VISITOR EXPLAINING AND PRESENTING ANSWERS AND TRANSCRIPTS

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