

<<工程硕士研究生实用英语教程>>

图书基本信息

书名：<<工程硕士研究生实用英语教程>>

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### 内容概要

本书以培养学生英语实际运用能力为目标,由15个单元组成,内容涉及工程硕士研究生在实际工作中可能面对的技术、商务交往和管理等话题,内容丰富、选材新颖、语言难度适中、针对性强,适合工程硕士研究生的实际英语水平,符合工程硕士研究生的实际需求。

本书由学生学习手册和教师指导手册两部分组成。

学生学习手册每单元包含导入、快读、精读、写作、补充阅读、翻译技巧六个部分。

其中导入部分针对本单元话题基本词汇进行先期导入,同时进行相关听说练习;快读部分主要训练学生快速获得信息的能力;精读部分通过阅读和练习强化语言能力;每单元的写作部分学习一种实用的写作体裁;补充阅读进一步强化学生阅读能力,扩大本单元相关词汇量;翻译部分进行一些实用翻译技巧的讲解和练习。

教师指导手册部分按单元对各部分提供相关背景知识介绍,学习重、难点辅导,教学活动建议,以及练习答案等,既可作为教师教学的参考,也可供学生自学使用。

随书附赠光盘中包含本书听力练习部分的录音内容。

书籍目录

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Part Two Teacher's Manual Unit 1 I've Always Wanted to Work for the Space Program Unit 2 We Are a Global Communications Leader Unit 3 YOU've Got to Find What You Love Unit 4 Narrow Down Your Many Options Unit 5 The Nokia N97 Unit 6 Business Travel Unit 7 Managing Job Stress Unit 8 How to Entertain Clients unit 9 Culture and Etiquette Unit 10 Negotiation Unit 11 Overseas Project Contracting Unit 12 Technology Effect. Globalization Unit 13 Privacy and Property on the Net Unit 14 Giving Employees What They Want. the Returns Are Huge Unit 15 Ten Simple Rules for Good Presentation

章节摘录

插图： This is the second formal interview I have been through in my life. The interview itself was not so grilling as the time I had to wait for it. Because export and import has been something really interesting to me, I was really excited about the prospect of working in this shipping agency. I had been reading the background information all the past week for the interview. It was last Tuesday that I got the phone call from the human resource department of the company, while I was working as a translator in Plymouth for Devon Court. My friend's mother advised me to call them right away to confirm my availability that very afternoon. But I was knackered after interpreting the intensive two hour meeting between a solicitor and her client. That evening I printed all the shipping terms and arranged all the key aspects about UK custom clearance that I learnt during the past few months. Because I couldn't drive yet, I printed the bus timetable and route to the nearest stop to the company. It turned out that I had to get to the stop two hours before the interview, since the bus only departed every two hours and this was the frustrating bit. It was frustrating because in England the bus rate was quite dear, and secondly it didn't get you anywhere even if you had chosen to take it. I had to walk fifty minutes from the bus stop to the company on a busy road. Often I had to squeeze myself to the very edge of the road in order to let those heavy-duty lorries pass by. It was a nightmare.

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